

Application for Background Check by the Aviation Authority pursuant to

Date sent:

Aviation Security Act § 7

FDG-Application number:

subject to fees / charges

To be filled out by the ID office only!

Please notice!

The application has to be submitted in the original! The application has to be filled out legibly, completely and correctly in printed letters. A clearly legible copy of the valid national ID card or the passport (front and back side) has to be attached to this application.

<input type="checkbox"/> female		<input type="checkbox"/> male		<input type="checkbox"/> National ID number:		
All last names (family name) Title:				<input type="checkbox"/> Passport number:		
Name at birth:				Information on the passport or passport substitute of a foreign citizen:		
Former names:		Designation:				
First name (given name, additional first names):				Issuer:		
Date of birth:	Day	Month	Year	Citizenship:	Former or double citizenship(s): <input type="checkbox"/> none <input type="checkbox"/> yes, the following:	
(Postal code) place of birth:				Country of birth (if the Federal Republic of Germany, then also specify the state within the federation):		
(Postal code) current place of residence:				Current street, building number:		
Additional main residences in the past 10 years, in alternative habitual place of residence (if necessary on additional sheet): <input type="checkbox"/> none <input type="checkbox"/> yes, the following:						
Country	Federal state	Postal code	Location	Street / building number	From (DD.MM.YYYY)	To (DD.MM.YYYY)
Employed as:				With employer:		
Airports to be accessed:		DUS				
Employment relationships, trainings and further education as well as employment gaps of more than 28 days during the last 5 years (use extra sheet if necessary)						
From (dd.mm.yyyy)	To (dd.mm.yyyy)	Type of employment and employee / reason for employment gap				
Reliability or background checks or vetting conducted in the past or still ongoing (office conducting the check, date):						
Other circumstances relevant for the assessment of reliability:						
Email address of the applicant (only to be specified if notification of the result (clearance) in electronic form is requested from the Aviation Authority – otherwise it will be notified by letter mail):						
Declaration and signature of applicant:						
I declare my consent to undergoing a background check on the basis of § 7 LuftSiG [Aviation Security Act]. For this purpose, my data will be forwarded to responsible Aviation Security Authority and saved by it. I affirm that I have provided the foregoing information truthfully and completely to my best knowledge and in good faith and that, the copy of the identity card is taken from the original document. I acknowledge and accept the notices provided by the District Authority Düsseldorf as the competent Aviation Authority and the declaration of the enclosed Flughafen Düsseldorf GmbH information sheet.						
_____		_____		_____		
Place		Date		Signature		

Declaration by Flughafen Düsseldorf GmbH

Your personal data as well as the information about the result of the background check will be saved in the EDP system of Flughafen Düsseldorf GmbH (i.e. the airport operator) pursuant to § 7 LuftSiG and forwarded to the Aviation Authority in compliance with the legal Data Protection Regulations.

Notices to the background check pursuant to § 7 Aviation Security Act (LuftSiG) of the District Authority Düsseldorf as the competent Aviation Authority

1. Background Check

Coming into effect the act on the new regulation of the aviation security tasks pursuant to § 7 para. 1 LuftSiG stipulates that background checks be carried out, among other, on staff that, due to their job, require regular access to the airside of an airport or have direct influence on the security in air traffic.

2. Competent Authority

The District Authority Düsseldorf – department 26/aviation security – Am Bonnehof 35 in 40474 Düsseldorf is the responsible Aviation Security Authority for the administrative districts Cologne and Düsseldorf if the airport or the headquarters of the company with which the applicant is employed or is to be employed are located in this district.

3. Purpose of Collection of Data, Data Processing and Use of Data

In the course of the background check, your data will be forwarded to the States' Law Enforcement Agencies and the States' Offices for the Protection of the Constitution, the German Central Register and, so far as necessary in the individual case, to the Federal Criminal Investigation Agency, the German Customs Investigation Bureau, the Federal Office for the Protection of the Constitution, Federal Intelligence Service, the Military Counter Intelligence Service, the Central Register of Foreign Nationals and the federal commissioner for the documents of the State Security Service of the former German Democratic Republic. So far as necessary in the individual case, enquiries about foreign applicants are made with the competent agencies for foreign nationals. If the information given by the aforementioned authorities justify doubts concerning your trustworthiness, the Aviation Security Agency has the right to seek information with the law enforcement agencies. The Aviation Security Agency will only electronically save and process your personal data in the course of the conducted background check. The Aviation Security Agencies notify reciprocally about the conduct of background checks so far as this is necessary.

4. Duty to Cooperate

According to § 7 para. 3 LuftSiG in connection with § 3 para. 1 LuftSiZÜV you are obligated to cooperate in the conduct of your background check. The statements you make in the application as well as in the hearing, which might be necessary if there are doubts concerning your trustworthiness, must be truthful. Otherwise, you are committing an infringement, which may be punished with a fine of up to € 10,000.--.

5. Certificate of Impunity, Foreign Police Clearance Certificates etc.

If, during the last five years, your normal place of residence was abroad or if you reside abroad at present, you need to submit to the District Authority Düsseldorf a certificate of impunity from this foreign country or the former foreign country in which you resided, together with an authenticated translation into the German language. Translations are not needed from the following languages: English, French, Dutch, Italian and Spanish.

6. Change of Personal Data

You are requested to inform in writing about all changes regarding your personal data (e.g. change of name and address, etc.) which are relevant for the background check.

7. Reservation of Right to Revoke

The result of this check is subject to revocation at any time, because the involved authorities may produce new findings about the applicant ex post facto too.

8. Information about the Result of the Background Check

The result of the background check will be disclosed to the applicant, his or her present employer or the airport operator, airline or air navigation service provider respectively as well as the involved police authority and Federal and State Offices for the Protection of the Constitution. The employer or company, however, may not be informed about the findings leading to the result.

9. Acceptance of the Background Check

In principle, the confirmation of the reliability is valid for a period of 5 years and will be accepted all over Germany. If reliability is denied, a new application for background check can be filed after one year at the earliest as long as the person affected does not prove that the reasons for the rejection have lapsed earlier.

10. Employment Relationships

The EU Regulation No. 2015/1998 of the Commission from 5 November 2015 rules that, at least for the last 5 years, any employment relationship, training and further education and any gap (longer than 28 days) be recorded in the course of the background check.

11. Fee

The conduct of a background check is subject to fee. The employing company will be charged (§ 7 para. 2, sentence 1 LuftSiG)