

Application for the issuance of an apron license for self-driven vehicles/equipment (GSE)/bikes

Please complete in block letters

car with windscreen
 car without windscreen
 bike

applicant company: _____	FDG: _____
road: _____	Center/ Department: _____
place: _____	Org.-code: _____
contact: _____	contact: _____
email: _____	email: _____
telephone: _____	telephone: _____
Fax no.: _____	Fax no.: _____

Period:

Period of authorization, max. one calendar year or limited from: _____ to: _____

Inspection certificate in accordance with the German Accident Prevention Regulations (i.e. UVV) is enclosed (for vehicles and equipment without registration)

No.	registration	type	operational reason	vignette-no.
1				
2				
3				
4				
5				

_____	_____	_____
date of application	stamp (applicant company)	signature (center/department/client)

Application supported* (to be completed, if applicant acts on behalf of FDG or any other airport client)

FDG center/department
 FDG client (e.g. airline, tenant)

center/department/client: _____

contact: _____ telephone no.: _____

Application supported
 Application rejected due to (enclosure attachment)

_____	_____
date	signature (center/department/client)

Approval Security – Aviation Security – ID-Office

Application supported
 Application rejected

_____	_____
date	signature head of OSLA or OPV (out of opening hours)

Confirmation of receipt

apron license received:

_____	_____	_____	_____
date	ID number	name in block letters	signature (recipient)

Original with company stamp: applicant → *if applicable center/department or client → OSLA
 Copy: applicant

Declaration of Assumption of Liability and other regulations/guidelines

The applicant company is fully liable for any immediate damages caused while using the vehicle/the bike on the grounds of Flughafen Düsseldorf GmbH (FDG) both with Flughafen Düsseldorf GmbH as well as with third parties. In this context, the applicant company exempts FDG from possible claims by third parties too.

The vehicle/the bike for which an apron license is applied for must be in roadworthy condition and there must be sufficient insurance coverage for it. The following rules apply here:

- Registered vehicle: liability coverage 50m EURO flat as well as 8m Euro (per injured person) for personal injury.
- If the registered vehicle is employed to carry out operations within the scope of the Ground Handling Services Ordinance (i.e. BADV), liability coverage flat as well as for personal injury must – if applicable – be raised in the same way to meet the minimum amount of coverage as specified in the Ground Handling Services Ordinance. Alternatively, the difference of aforementioned liability coverages must be covered by an existing third-party insurance for BADV operations.
- Vehicles without registration must generally be insured by a third-party insurance.
- Damages to aircraft may not be excluded from neither the motor insurance nor the general third-party insurance.

The AUR (Airport User Regulations) in conjunction with the German Road Regulations apply on the grounds of FDG. The document (vignette) for the apron license* remains the property of FDG.

FDG will verify the necessity and period of the applied for apron license. Furthermore, in case of activities within the scope of the BADV, validity and scope of automobile insurance or coverage by the third-party insurance will be verified by examination of the insurance policies to be presented**. In addition, FDG will withdraw the apron license of vehicles that have been blocking parking space for a prolonged period without being used and have towed away vehicles that have been parked contrary to road traffic regulations or vehicles that have been obstructing traffic immediately and at the expense of the keeper.

The apron license vignette (TAG) is issued in the form of an electronic tag containing the validity date. These tags must be affixed clearly readable to the windshield (if possible, in the middle of the upper area) or to the frame of the bike. The vignette (TAG) is valid only if the driver of the vehicle holds a valid Airport ID with an authorization for the applied for areas as well as an Apron Driving License. All vehicle passengers must also hold such a valid Airport ID. Airport IDs must be carried clearly visible for everyone on the outer clothing when entering the apron or driving on it.

The vignette (TAG) must be returned immediately to the FDG ID office if

- the validity of the vignette (TAG) has expired,
- the necessity to enter the apron by vehicle/bike does no longer exist,
- there are no other requirements that demand the possession of an apron license.

Written confirmation of the correct removal of the vignette (TAG) from the vehicle/bike and its destruction must be given to the ID-Office.

FDG, as the owner of the property, is entitled to withdraw the apron license immediately in case of breach of the aforementioned regulations. In addition to that, prosecution under criminal and civil law may be initiated.

* The applicant company will be charged for all services to be settled according to the particular valid FDG List of Special Services.

** Verification is carried out by Operations and Safety.

The aforementioned Declaration of Assumption of Liability and other regulations/guidelines for the issuance of an apron license have been noted and accepted.

date	company stamp	signature of applicant company